

PRIVACY NOTICE

The Agency would like to inform the data subjects wishing to participate in the call for expression of interest for the position of member of the Scientific Committee that the following personal data are being processed as described in the abovementioned call.

Call for expressions of interest for the position of member of the Scientific Committee of the European Union Agency for Fundamental Rights (FRA).

Purpose: The purpose of the processing of the personal data is to select the members of the Agency's Scientific Committee.

Description of Data: The data processed consists of the following categories: name, address, phone number, email address, gender, date of birth, work experience, education, training, skills, languages, images and list of publications.

Data Controller: The Data Controller is the Agency. The Head of Corporate Services is the responsible for this processing operation. The data is available upon request to the Head of Corporate Services Department.

Legal Basis: The Legal basis of the processing operation for which the data are intended is Article 5 (a), (b) and (d) of Regulation (EC) No 45/2001.

Access to the Data: Data can be accessed by: a) the staff dealing with the selection of members of the Agency's Scientific Committee; b) the pre-selection panel which includes staff members and representatives from Council of Europe and Members of the Management Board of the Agency as observers; c) the Agency's Management Board; d) the European Parliament LIBE Committee (in accordance to Article 7 of Regulation 45/2001 and the legal basis is Article 14 of the Regulation 168/2007);

The Agency informs candidates that prior to the communication of their personal data to the LIBE Committee (in accordance with the foreseen procedure), the **shortlisted** candidates' data will be passed to the LIBE Committee and hence will be publicly available as a result of the public nature of the European Parliament sessions.

Data Subjects are informed of the following rights in line with Articles 13, 14, 15, 16, 17 and 18 of Regulation (EC) No 45/2001:

- **Right of access** – Data subject has the right to access his or her personal data at any time, and free of charge, by sending an email request to the selection-scientific-committee@fra.europa.eu. The Agency will address the request within 15 working days from the receipt of the request.
- **Right to rectify** – Data subjects have the right to rectify their data without delay of inaccurate or incomplete personal data at any time by sending an email request to the selection-scientific-committee@fra.europa.eu. The applicants have a right to update or correct at any time their identification data. On the other hand, data demonstrating compliance with the eligibility and

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selection criteria may not be updated or corrected after the closing date for the respective selection procedure. The Agency will address the request within 15 working days from the receipt of the request.

- **Right to block** – Data subjects have the right to block their data at any time by sending an email to the selection-scientific-committee@fra.europa.eu, where their accuracy is contested by the data subject; or the controller no longer need them for the accomplishment of its tasks, but they have to be maintained for purposes of proof; or the processing is unlawful, and the data subject opposes their erasure and demands their blocking instead. The Agency will address the request within 15 working days from the receipt of the request.
- **Right to erasure** – Data subjects have the right to request to the controller at any time the erasure of their data, if their processing is unlawful, particularly where the provisions of Sections 1, 2 and 3 of Chapter II of Regulation 45/2001 have been infringed, by sending an e-mail to selection-scientific-committee@fra.europa.eu. The Agency will address the request within 15 working days from the receipt of the request.
- **Right to obtain notification to third parties** – Data subjects have the right to obtain from the controller the notification to third parties to whom the data have been disclosed of any rectification, erasure or blocking pursuant to Article 13 to 16 of Regulation 45/2001, at any time unless this proves impossible or involve a disproportionate effort. The Agency will address the request within 15 working days from the receipt of the request.
- **Right to object** – Data subjects have the right:
 - To object at any time by sending an email request to the selection-scientific-committee@fra.europa.eu, on compelling legitimate grounds relating to their particular situation, to the processing of data relating to them, except in the cases covered by Article 5(b), (c) and (d) of Regulation 45/2001. Where there is a justified objection, the processing in question may no longer involve those data. The Agency will address the request within 15 working days from the receipt of the request.
 - To be informed before personal data are disclosed for the first time to third parties or before they are used on their behalf for the purposes of direct marketing, and to be expressly offered the right to object free of charge to such disclosure or use. The Agency will address the request within 15 working days from the receipt of the request.
- **Right to have recourse** – Pursuant Article 11 of Regulation 45/2001, data subjects have the right to have recourse at any time to the European Data Protection Supervisor: <http://www.edps.europa.eu>.

If the data subjects have any queries concerning the processing of their personal data, they may address them to the Head of Department Corporate Services, by contacting the selection-scientific-committee@fra.europa.eu.

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Date when processing starts: When the data subject is submitting his/her application for the position of member of the Scientific Committee of the European Union Agency for Fundamental Rights.

Place of storage:

Applications are processed via the Agency's e-Recruitment web application. In addition, certain personal data may be processed when using the email system. Furthermore, personal data are stored in the Agency's fileserver and Document Management System (DMS) and tablet devices used during the selection procedure. Physical files are stored by Corporate Services / Human Resources. Personal data are accessible only by the involved Human Resources staff members.

Retention policy: Unsuccessful candidate's personal data is stored for a period of 1 year after the closure of the file (appointment of the selected candidates for the Scientific Committee). A period of 1 year also applies for the candidates on the reserve list. The successful candidates' personal data is kept for 5 years.